



Broadcasting Notice of Consultation CRTC 2025-18

PDF version

Ottawa–Gatineau, 24 January 2025

Public record: 1011-NOC2025-0018

Notice of hearing

27 March 2025

National Capital Region

Deadline for submission of interventions/comments/answers: 24 February 2025

[\[Submit an intervention/comment/answer or view related documents\]](#)

The Commission will hold a virtual hearing on **27 March 2025 at 11:00 a.m. in the National Capital Region**. The Commission intends to consider the following applications, subject to interventions, without the appearance of the parties:

Applicant/Licensee and Locality

1. **1001012762 Ontario Inc.**
Hawkesbury, Ontario
Application 2024-0599-3
2. **1001012762 Ontario Inc.**
Clarence-Rockland, Ontario
Application 2024-0600-1
3. **Torres Media Ottawa Inc.**
Ottawa, Ontario
Application 2024-0601-6
4. **My Broadcasting Corporation**
Tillsonburg and Smiths Falls, Ontario
Application 2024-0603-2
5. **Truth Broadcasting Network Inc.**
Yorkton, Saskatchewan
Application 2024-0433-3
6. **Akash Broadcasting Inc.**
Calgary, Alberta and Winnipeg, Manitoba
Application 2024-0438-3

7. Chetwynd Communications Society
 Chetwynd, British Columbia
 Application 2024-0445-8

Applications

1. 1001012762 Ontario Inc.
 Hawkesbury, Ontario
 Application 2024-0599-3

Application by 1001012762 Ontario Inc. (1001012762), on behalf of Ottawa Media Inc. (OMI), for authority to acquire from OMI the assets to operate the English-language commercial FM radio station CKHK-FM Hawkesbury.

1001012762 is also requesting a new broadcasting licence to continue the operation of the undertaking under the same terms and conditions as those currently in effect.

1001012762 is owned and controlled by Radio Communautaire Cornwall-Alexandria Inc. (RCCA), a not-for-profit organization incorporated in Ontario, which is controlled by its board of directors.

RCCA is the licensee of the French-language community radio programming undertaking CHOD-FM Cornwall.

Pursuant to the Asset Purchase Agreement, 1001012762 would purchase the assets of the station for \$150,000. The applicant proposes a total value of the transaction of \$150,000. The applicant also proposes a tangible benefits package of \$9,000, which is equal to 6% of the stated value of transaction, the minimum percentage established in *Simplified Approach to Tangible Benefits and Determining the Value of the Transaction*, Broadcasting Regulatory Policy CRTC 2014-459, 5 September 2014 (the Tangible Benefits Policy).

Should the Commission approve the transaction, it proposes to order that the new licensee adhere to the obligations that currently apply to the station listed in the application, as updated in *Revised conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2022-334, 7 December 2022. All licensees of commercial radio stations are subject to this regulatory policy.

Furthermore, the Commission proposes to order that the new licensee adhere to requirements related to the implementation of the National Public Alerting System (NPAS), and advise the Commission of the implementation of the NPAS, within 14 days after the installation of the alerting equipment.

The specific obligations of the station subject to this application can be found here:

1. *CHPR-FM Hawkesbury and CKHK-FM Hawkesbury – Licence renewals*, Broadcasting Decision CRTC 2020-400, 15 December 2020.

The Commission also proposes to order the new licensee to make expenditures pursuant to subsection 11.1(2) of the Act in the form of tangible benefits consistent with the

Tangible Benefits Policy, as updated in *Revised Commercial Radio Policy*, Broadcasting Regulatory Policy 2022-332, 7 December 2022.

The Commission also proposes to order the new licensee to submit proof of payment and eligibility regarding these contributions each year and shall do so in a form deemed acceptable by the Commission.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsections 9.1(4) and 11.1(7) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

1001012762 currently exercises effective control of CKHK-FM via a temporary management agreement in place until such time as the assets transfer application can be completed or, if not completed by that time, 30 November 2025. Broadcasting Administrative Decision Letter L2024-0049, which approves the temporary management agreement, is added to the public record of the proceeding.

Following the closing of the transaction, 1001012762 would become the licensee of CKHK-FM Hawkesbury.

Applicant's address:

1 Industriel Street
Unit 101
Casselman, Ontario
K0A 1M0
E-mail: dg@gofm.ca
E-mail to request electronic version of application: dg@gofm.ca

2. 1001012762 Ontario Inc.

Clarence-Rockland, Ontario
Application 2024-0600-1

Application by 1001012762 Ontario Inc. (1001012762), on behalf of Dufferin Communications Inc. (Dufferin), for authority to acquire from Dufferin the assets to operate the English-language commercial FM radio station CHRC-FM.

1001012762 is also requesting a new broadcasting licence to continue the operation of the undertaking under the same terms and conditions as those currently in effect.

1001012762 is owned and controlled by Radio Communautaire Cornwall-Alexandria Inc. (RCCA), a not-for-profit organization incorporated in Ontario, which is controlled by its board of directors.

RCCA is the licensee of the French-language community radio programming undertaking CHOD-FM Cornwall.

Pursuant to the Asset Purchase Agreement, 1001012762 would purchase the assets of the station for \$150,000. The applicant proposes a total value of the transaction of \$150,000. The applicant also proposes a tangible benefits package of \$9,000, which is equal to 6% of the stated value of transaction, the minimum percentage established in *Simplified Approach to Tangible Benefits and Determining the Value of the Transaction*, Broadcasting Regulatory Policy CRTC 2014-459, 5 September 2014 (the Tangible Benefits Policy).

Should the Commission approve the transaction, it proposes to order that the new licensee adhere to the obligations that currently apply to the station listed in the application, as updated in *Revised conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2022-334, 7 December 2022. All licensees of commercial radio stations are subject to this regulatory policy.

Furthermore, the Commission proposes to order that the new licensee adhere to requirements related to the implementation of the National Public Alerting System (NPAS), and advise the Commission of the implementation of the NPAS, within 14 days after the installation of the alerting equipment.

The specific obligations of the station subject to this application can be found here:

1. *CHRC-FM Clarence-Rockland – Licence renewal*, Broadcasting Decision CRTC 2019-152, 15 May 2019.

The Commission also proposes to order the new licensee to make expenditures pursuant to subsection 11.1(2) of the Act in the form of tangible benefits consistent with the Tangible Benefits Policy, as updated in *Revised Commercial Radio Policy*, Broadcasting Regulatory Policy 2022-332, 7 December 2022.

The Commission also proposes to order the new licensee to submit proof of payment and eligibility regarding these contributions each year and shall do so in a form deemed acceptable by the Commission.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsections 9.1(4) and 11.1(7) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

1001012762 currently exercises effective control of CHRC-FM via a temporary management agreement in place until such time as the assets transfer application can be completed or, if not completed by that time, 30 November 2025. Broadcasting

Administrative Decision Letter L2024-0048, which approves the temporary management agreement, is added to the public record of the proceeding.

Following the closing of the transaction, 1001012762 would become the licensee of CHRC-FM Clarence-Rockland.

Applicant's address:

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Unit 101

Casselman, Ontario

K0A 1M0

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3. Torres Media Ottawa Inc.

Ottawa, Ontario

Application 2024-0601-6

Application by Torres Media Ottawa Inc. (TMO), on behalf of Ottawa Media Inc. (OMI), for authority to acquire from OMI the assets to operate the English-language commercial FM radio station CJWL-FM Ottawa.¹

TMO is also requesting a new broadcasting licence to continue the operation of the undertaking under the same terms and conditions as those currently in effect.

TMO is collectively owned by Todd Bernard, Ed Torres Family Trust and Frank Torres Family Trust, and is controlled by its board of directors.

TMO and its affiliates operate several radio stations in Ontario. Please refer to the CRTC Ownership [Chart](#) for further details.

Pursuant to the Asset Purchase Agreement, TMO would purchase the assets of the station for \$1,200,000. The applicant proposes a total value of the transaction of \$1,200,000. The applicant also proposes a tangible benefits package of \$72,000, which is equal to 6% of the stated value of transaction, the minimum percentage established in *Simplified Approach to Tangible Benefits and Determining the Value of the Transaction*, Broadcasting Regulatory Policy CRTC 2014-459, 5 September 2014 (the Tangible Benefits Policy).

Should the Commission approve the transaction, it proposes to order that the new licensee adhere to the obligations that currently apply to the station listed in the application, as updated in *Revised conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2022-334, 7 December 2022. All licensees of commercial radio stations are subject to this regulatory policy.

¹ As of 1 November 2024, the station is being operated under the call sign CITM-FM.

Furthermore, the Commission proposes to order that the new licensee adhere to requirements related to the implementation of the National Public Alerting System (NPAS), and advise the Commission of the implementation of the NPAS, within 14 days after the installation of the alerting equipment.

The specific obligations of the station subject to this application can be found here:

1. *CJWL-FM Ottawa-Gatineau – Licence renewal*, Broadcasting Decision CRTC 2019-281, 8 August 2019.

The Commission also proposes to order the new licensee to make expenditures pursuant to subsection 11.1(2) of the Act in the form of tangible benefits consistent with the Tangible Benefits Policy, as updated in *Revised Commercial Radio Policy*, Broadcasting Regulatory Policy 2022-332, 7 December 2022.

The Commission also proposes to order the new licensee to submit proof of payment and eligibility regarding these contributions each year and shall do so in a form deemed acceptable by the Commission.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsections 9.1(4) and 11.1(7) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

TMO currently exercises effective control of CJWL-FM via a temporary management agreement in place until such time as the assets transfer application can be completed or, if not completed by that time, 30 November 2025. Broadcasting Administrative Decision Letter L2024-0047, which approves the temporary management agreement, is added to the public record of the proceeding.

Following the closing of the transaction, TMO would become the licensee of CJWL-FM Ottawa.

Applicant's address:

449 The Queensway South
Suite 200
Keswick, Ontario
L4P 2C9

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4. My Broadcasting Corporation

Tillsonburg and Smiths Falls, Ontario
Application 2024-0603-2

Application by My Broadcasting Corporation (MBC), on behalf of Rogers Media Inc. (RMI), for authority to acquire from RMI the assets to operate the English-language commercial radio stations CKOT-FM Tillsonburg, CJDJL-FM Tillsonburg and CJET-FM Smiths Falls.

MBC is also requesting new broadcasting licences to continue the operation of the undertakings under the same terms and conditions as those currently in effect.

MBC is owned by 2695872 Ontario Inc. (50%) and 2695873 Ontario Inc. (50%) and controlled by Jon Pole and Andrew Dickson.

MBC operates several radio stations in Ontario. Please refer to the CRTC Ownership [Chart](#) for further details.

Pursuant to the Asset Purchase Agreement, MBC would purchase the assets of the stations for \$675,000 and the assumption of certain liabilities. The applicant proposes a total value of the transaction of \$675,000. The applicant also proposes a tangible benefits package of \$40,500, which is equal to 6% of the stated value of transaction, the minimum percentage established in *Simplified Approach to Tangible Benefits and Determining the Value of the Transaction*, Broadcasting Regulatory Policy CRTC 2014-459, 5 September 2014 (the Tangible Benefits Policy).

Should the Commission approve the transaction, it proposes to order that the new licensee adhere to the obligations that currently apply to the stations listed in the application, as updated in *Revised conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2022-334, 7 December 2022. All licensees of commercial radio stations are subject to this regulatory policy.

Furthermore, the Commission proposes to order that the new licensee adhere to requirements related to the implementation of the National Public Alerting System (NPAS), and advise the Commission of the implementation of the NPAS, within 14 days after the installation of the alerting equipment.

The specific obligations of the stations subject to this application can be found here:

1. CKOT-FM Tillsonburg: *Various commercial radio stations in British Columbia and Ontario – Licence renewals*, Broadcasting Decision CRTC 2023-69, 15 March 2023.
2. CJDJL-FM Tillsonburg: *Various commercial radio stations – Licence renewals*, Broadcasting Decision CRTC 2020-409, 22 December 2020.
3. CJET-FM Smiths Falls: *Licence renewal and licence amendment*, Broadcasting Decision CRTC 2021-63, 15 February 2021.

The Commission also proposes to order the new licensee to make expenditures pursuant to subsection 11.1(2) of the Act in the form of tangible benefits consistent with the Tangible Benefits Policy, as updated in *Revised Commercial Radio Policy*, Broadcasting Regulatory Policy 2022-332, 7 December 2022.

The Commission also proposes to order the new licensee to submit proof of payment and eligibility regarding these contributions each year and shall do so in a form deemed acceptable by the Commission.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsections 9.1(4) and 11.1(7) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

Following the closing of the transaction, MBC would become the licensee of CKOT-FM Tillsonburg, CJDL-FM Tillsonburg and CJET-FM Smiths Falls.

Applicant's address:

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E-mail: andrew@mbcmedia.ca

E-mail to request electronic version of application: andrew@mbcmedia.ca

5. Truth Broadcasting Network Inc.

Yorkton, Saskatchewan
Application 2024-0433-3

Application by Truth Broadcasting Network Inc. (Truth), on behalf of 101056012 Saskatchewan Ltd. (101056012), for authority to acquire from 101056012 the assets to operate the English-language specialty (religious music) FM radio station CJJC-FM Yorkton.

Truth is also requesting a new broadcasting licence to continue the operation of the undertaking under the same terms and conditions as those currently in effect.

Truth is a corporation wholly owned and effectively controlled by Allan Hunsperger.

Pursuant to the Asset Purchase Agreement, Truth would purchase the assets of the station for \$150,000. The applicant proposes a total value of the transaction of \$150,000, and as a tangible benefits package, to continue devoting a minimum of \$700 in support of contributions to Canadian Content Development (CCD) annually, which was initially imposed by the Commission in *CJJC-FM Yorkton – Licence amendments*, Broadcasting Decision CRTC 2011-421, 14 July 2011. The applicant requests an exception for the payment of tangible benefits in accordance with the *Simplified approach to tangible*

benefits and determining the value of the transaction, Broadcasting Regulatory Policy CRTC 2014-459, 5 September 2014 (the Tangible Benefits Policy).

Truth has stated that it will operate CJC-FM remotely from Edmonton and meet with community representatives on a regular basis to ensure seamless operations and engagement with the Yorkton community. In respect of employment equity, Truth has stated that all of its work will be conducted remotely by broadcasters under contract, and that the company “already practice[s] equity-deserving groups and Indian (Indigenous) people in our company to date”. In respect of ensuring inclusivity for all equity-deserving groups, including 2SLGBTQI+ individuals, the applicant has stated that “Christian radio is geared to the families within the community”.

Should the Commission approve the transaction, it proposes to order that the new licensee adhere to the obligations that currently apply to the station listed in the application, as updated in *Revised conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2022-334, 7 December 2022 (Broadcasting Regulatory Policy 2022-334). All licensees of commercial radio stations are subject to this regulatory policy and requirements.

The applicant has also stated that it will not accept the Commission’s imposition of the standard conditions of service set out in Broadcasting Regulatory Policy 2022-334. These revised standard conditions of service differ from the previous standard conditions of service, which were set out in the Appendix to *Conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2009-62, 11 February 2009, in only one respect: they removed condition 9 relating to hits played by English-language FM stations located in Montréal and Ottawa-Gatineau.

Furthermore, the Commission proposes to order that the new licensee adhere to requirements related to the implementation of the National Public Alerting System (NPAS), and advise the Commission of the implementation of the NPAS, within 14 days after the installation of the alerting equipment.

The specific obligations of the station subject to this application can be found here:

1. *Various commercial specialty (Christian music) radio stations – Licence renewals*, Broadcasting Decision CRTC 2020-267, 14 August 2020.

Should the Commission deny the request for an exception to the payment of tangible benefits, the Commission also proposes to order the new licensee to make expenditures pursuant to subsection 11.1(2) of the Act in the form of tangible benefits consistent with the Tangible Benefits Policy, as updated in Broadcasting Regulatory Policy 2022-334.

The Commission also proposes to order the new licensee to submit proof of payment and eligibility regarding these contributions each year and shall do so in a form deemed acceptable by the Commission.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsections 9.1(4) and 11.1(7) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

Following the closing of the transaction, Truth would become the licensee of CJJC-FM Yorkton.

Applicant's address:

2211-10221 Tuscany Boulevard North West

Calgary, Alberta

T3L 0A3

Telephone: 780-718-4529

E-mail: ldehek@telusplanet.net

E-mail to request electronic version of application: ldehek@telusplanet.net

6. Akash Broadcasting Inc.

Calgary, Alberta and Winnipeg, Manitoba

Application 2024-0438-3

Application by Akash Broadcasting Inc. (Akash), on behalf of Bell Media Inc. and Bell Media Regional Radio Partnership² (hereinafter referred to collectively as Bell Media), for authority to acquire from Bell Media the assets to operate the English-language commercial AM radio stations CKMX Calgary³ and CFRW Winnipeg. The stations ceased operations on 14 June 2023.

Akash is also requesting new broadcasting licences to continue the operation of the undertakings under the same terms and conditions as those currently in effect.

Akash is a corporation owned by Herkiranjeet Kaur Mann and Tejinderpaul Singh Saini. Effective control is exercised by Herkiranjeet Kaur Mann, who holds 80% of the voting shares.

Akash is the licensee of the ethnic commercial specialty radio programming undertakings CJCN-FM Surrey and CKER-FM Edmonton.

Pursuant to the Asset Purchase Agreement, Akash would purchase the assets of the stations for \$700,000. The applicant proposes a total value of the transaction of \$1,175,000, which includes leases for the transmission facilities. The applicant requests

² Bell Media Inc. and 8384819 Canada Inc., partners in a general partnership carrying on business as Bell Media Regional Radio Partnership.

³ CKMX Calgary operates CFVP-SW Calgary, a rebroadcasting transmitter for the AM signal. Akash would acquire the transmitter.

an exception for the payment of tangible benefits in accordance with the *Simplified approach to tangible benefits and determining the value of the transaction*, Broadcasting Regulatory Policy CRTC 2014-459, 5 September 2014 (the Tangible Benefits Policy).

Should the Commission approve the transaction, it proposes to order that the new licensee adhere to the obligations that currently apply to the stations listed in the application as updated in *Revised conditions of licence for commercial AM and FM radio stations*, Broadcasting Regulatory Policy CRTC 2022-334, 7 December 2022. All licensees of commercial radio stations are subject to this regulatory policy.

Furthermore, the Commission proposes to order that the new licensee adhere to requirements related to the implementation of the National Public Alerting System (NPAS), and advise the Commission of the implementation of the NPAS, within 14 days after the installation of the alerting equipment.

The specific obligations of the stations subject to this application can be found here:

1. CKMX Calgary: *Various commercial radio stations – Licence renewals*, Broadcasting Decision CRTC 2020-407, 22 December 2020.
2. CFRW Winnipeg: *Various commercial radio stations – Licence renewals*, Broadcasting Decision CRTC 2019-201, 10 June 2019.

Should the Commission deny the request for an exception to the payment of tangible benefits, it proposes to order the new licensee to make expenditures pursuant to subsection 11.1(2) of the Act in the form of tangible benefits consistent with the Tangible Benefits Policy, as updated in Broadcasting Regulatory Policy 2022-334.

The Commission would also propose to order the new licensee to submit proof of payment and eligibility regarding these contributions each year and shall do so in a form deemed acceptable by the Commission.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsections 9.1(4) and 11.1(7) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

Following the closing of the transaction, Akash would become the licensee of CKMX Calgary and CFRW Winnipeg.

Applicant's address:

13376 Comber Way
Surrey, British Columbia
V3W 5V9

Fax: 604-507-8443

Telephone: 604-961-0915

E-mail: tejinder@connectfm.ca

E-mail to request electronic version of application: tejinder@connectfm.ca

7. Chetwynd Communications Society

Chetwynd, British Columbia

Application 2024-0445-8

Application by Chetwynd Communications Society (Chetwynd) for a broadcasting licence to operate the English-language low-power community television programming undertaking CHET-DT.

Chetwynd indicated that the service provides local programming to Chetwynd, British Columbia.

The station would operate at Channel 28 with an effective radiated power (ERP) of 42 watts (directional antenna with an effective height of antenna above average terrain [EHAAT] of 255.5 metres).

The Commission notes that Chetwynd continuously held a licence to operate the service from 1997 to 2020, at which point the licence expired and was not renewed due to an administrative error. The present application seeks to rectify the situation through the issuance of a new licence.

Should the Commission approve the application, it also proposes to order the licensee to adhere to the standard conditions of service set out in Section B of Appendix 2 of the *Policy framework for local and community television*, Broadcasting Regulatory Policy CRTC 2016-224, 15 June 2016, as well as all applicable requirements set out in the *Television Broadcasting Regulations, 1987*, that were made under paragraph 10(1)(a) or under paragraph 10(1)(i) of the old *Broadcasting Act* (the Act).

The Commission further proposes to order the licensee to adhere to requirements regarding the National Public Alerting system and advise the Commission of the implementation as well as testing results within 14 days.

Further obligations which reflect issues raised on the record of this proceeding may also be imposed by way of orders. This proceeding provides the opportunity for the applicant and the public to comment on these issues and any orders that may arise as a result.

Consistent with subsection 9.1(4) of the Act, interested persons may, as part of this process, make representations to the Commission with respect to the proposed orders.

Applicant's address:

102-4612 North Access Road

P.O. Box 973

Chetwynd, British Columbia

V0C 1J0

Telephone: 250-788-9452

E-mails: marlon@peacefm.ca or ray@peacefm.ca

E-mails to request electronic version of application: marlon@peacefm.ca or ray@peacefm.ca

Procedure

Deadline for interventions, comments or answers

24 February 2025

The *Canadian Radio-television and Telecommunications Commission Rules of Practice and Procedure* (the Rules of Procedure) apply to the present proceeding. The Rules of Procedure set out, among other things, the rules for content, format, filing and service of interventions, answers, replies and requests for information; the procedure for filing confidential information and requesting its disclosure; and the conduct of public hearings. Accordingly, the procedure set out below must be read in conjunction with the Rules of Procedure and related documents, which can be found on the Commission's website under "[Statutes and Regulations](#)." *Guidelines on the CRTC Rules of Practice and Procedure*, Broadcasting and Telecom Information Bulletin CRTC 2010-959, 23 December 2010, provides information to help interested persons and parties understand the Rules of Procedure so that they can more effectively participate in Commission proceedings.

An intervention or answer from a respondent must be filed with the Commission and served on the applicant on or before the above-mentioned date. An answer from a respondent must also be served on any other respondent.

Interventions and answers must clearly identify the application referred to and indicate whether parties support or oppose the application, or, if they propose changes to it, include the facts and grounds for their proposal.

Interested persons are permitted to coordinate, organize, and file, in a single submission, interventions by other interested persons who share their position. Information on how to file this type of submission, known as a joint supporting intervention, as well as a template for the covering letter to be filed by the parties, can be found in *Changes to certain practices for filing interventions – Expansion of filing practices to include the filing of joint supporting comments for broadcasting policy proceedings*, Broadcasting Information Bulletin CRTC 2010-28-1, 10 December 2010.

The Commission encourages interested persons and parties to monitor the record of the proceeding, available on the Commission's website, for additional information that they may find useful when preparing their submissions.

Submissions longer than five pages should include a summary. Each paragraph of all submissions should be numbered, and the line *****End of document***** should follow the

last paragraph. This will help the Commission verify that the document has not been damaged during electronic transmission.

Pursuant to *Filing submissions for Commission proceedings in accessible formats*, Broadcasting and Telecom Information Bulletin CRTC 2015-242, 8 June 2015, the Commission expects incorporated entities and associations, and encourages all Canadians, to file submissions for Commission proceedings in accessible formats (for example, text-based file formats that allow text to be enlarged or modified, or read by screen readers). To provide assistance in this regard, the Commission has posted on its website [guidelines](#) for preparing documents in accessible formats.

Submissions must be filed by sending them to the Secretary General of the Commission using **only one** of the following means:

by completing the
[\[Intervention/comment/answer form\]](#)

or

by mail to
CRTC, Ottawa–Gatineau, Ontario K1A 0N2

or

by fax at
819-994-0218

A true copy of each intervention or answer from a respondent must be sent to the applicant and, in the case of a respondent to an application, to any other respondent.

Parties who send documents electronically must ensure that they will be able to prove, upon Commission request, that filing, or where required, service of a particular document was completed. Accordingly, parties must keep proof of the sending and receipt of each document for 180 days after the date on which the document is filed or served. The Commission advises parties who file or serve documents by electronic means to exercise caution when using email for the service of documents, as it may be difficult to establish that service has occurred.

In accordance with the Rules of Procedure, a document must be received by the Commission and all relevant parties by 5 p.m. Vancouver time (8 p.m. Ottawa–Gatineau time) on the date it is due. Parties are responsible for ensuring the timely delivery of their submissions and will not be notified if their submissions are received after the deadline. Late submissions, including those due to postal delays, will not be considered by the Commission and will not be made part of the public record.

The Commission will not formally acknowledge submissions. It will, however, fully consider all submissions, which will form part of the public record of the proceeding, provided that the procedure for filing set out above has been followed.

In the event that an application to be considered during the non-appearing phase of the hearing is brought to an oral phase of the hearing, and if parties wish to appear, they must provide reasons why their written interventions or answers are not sufficient and why an appearance is necessary. Parties requiring communication support must state their request on the first page of their intervention. Only those parties whose requests to appear have been granted will be contacted by the Commission and invited to appear at the public hearing.

Important notice

All information that parties provide as part of this public process, except information designated confidential, whether sent by postal mail, fax, email or through the Commission's website at www.crtc.gc.ca, becomes part of a publicly accessible file and will be posted on the Commission's website. This information includes personal information, such as full names, email addresses, postal/street addresses, telephone and fax numbers, etc.

The personal information that parties provide will be used and may be disclosed for the purpose for which the information was obtained or compiled by the Commission, or for a use consistent with that purpose.

Documents received electronically or otherwise will be put on the Commission's website in their entirety exactly as received, including any personal information contained therein, in the official language and format in which they are received. Documents not received electronically will be available in PDF format.

The information that parties provide to the Commission as part of this public process is entered into an unsearchable database dedicated to this specific public process. This database is accessible only from the web page of this particular public process. As a result, a general search of the Commission's website with the help of either its own search engine or a third-party search engine will not provide access to the information that was provided as part of this public process.

Availability of documents

Electronic versions of the applications are available on the Commission's website at www.crtc.gc.ca by selecting the application number within this notice. They are also available from the applicants, either on their websites or upon request by contacting the applicants at their email addresses, provided above.

Links to interventions, replies and answers filed for this proceeding, as well as other documents referred to in this notice, are available on the Commission's "[Consultations and hearings: have your say](#)" page.

Documents are available upon request during normal business hours by contacting:

Documentation Centre

Examinationroom@crtc.gc.ca

Tel.: 819-997-4389

Fax: 819-994-0218

Client Services

Toll-free telephone: 1-877-249-2782

Toll-free TTY: 1-877-909-2782

Secretary General